

## CAPITAL APPROVAL OFFICER DELEGATED DECISION FORM

<b>Officer Name:</b>	<i>Keith Rowe</i>
<b>Director Title:</b>	<i>Corporate Director</i>
<b>Service Area:</b>	<i>Parks, within Environmental Services</i>
<b>Decision Maker:</b>	<i>Martin Shields</i>
<b>Date of Draft:</b>	<i>17th January 2019</i>

### Details of Decision:

To fully approve capital amounting to £3,308,000, which is down as the provisional capital programme item for Sydney Gardens.

### Reason/Rationale for the Decision:

The sum is currently held as a provisional item on the 18/19 capital programme. We have recently received notification of the HLF award for the grant and need to move the sum across from 'provisional' to the 'live' programme in order to be able to achieve HLF Permission To Start and begin procurement and spending on the project.

### Financial and budget implication:

This decision will approve capital programme for expenditure.

The profile of spend anticipated is:

Project Spend Areas	Total Approval	2018/19	2019/20	2020/21	2021/22	2022/23	Future years
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Maintenance	2,506	-	409	2,034	63		
Fees - external	433	26	148	163	96		
Other	369	20	95	254	-		
	-						
	-						
	-						
	-						
<b>Total Approval</b>	<b>3,308</b>	<b>46</b>	<b>652</b>	<b>2,451</b>	<b>159</b>	<b>-</b>	<b>-</b>

The capital funding and expenditure/ revenue implications will be as set out in the PID and the detail is as outlined in the HLF R2 Bid and HLF Approved Budget contained within the HLF grant

award letter.

Revenue Cost / Income Cat	Total Approval	2018/19	2019/20	2020/21	2021/22	2022/23	Future years
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
	-						
	-						
	-						
	-						
	-						
Service Supported Borrowing Calculation	-						
	-						
	-						
	-						
	-						
	-						
	-						
	-						
<b>Total Approval</b>	-	-	-	-	-	-	-

There is a revenue reversion risk associated with the expenditure on this project if the scheme does not progress within the Terms of the HLF Grant. This risk is considered to be very low and mitigation of the risk is managed through Quarterly updates and reports to the HLF (financial and project progress) and the project is closely monitored by an HLF appointed Monitor who will ensure that the project stays within the terms of the grant.

Other key risks to the project and their mitigations are detailed in the Project Risk Register that has had approval and will be kept under monthly review throughout the project as identified in the PID.

RISKS	
Key Risks to Project	Mitigating Actions
A comprehensive risk register is available for the Delivery Phase.	The risk register will be kept under review by the project team, the Project Board and the HLF.
Unsecured Funding - Unsecured funding is £50k from Sport England and £20k from Network Rail.	SE bid of £50k to be submitted in Q4 of 2018/19; SE are supportive of this bid. Network Rail funding unsecured - written commitment given but to be confirmed. Mitigating these risks a value
Rising capital costs	Cost Plan {drawn up by Huntley Cartwright Cost Consultants} has accounted for inflation and built risk into the plan.
Programme delays (excluding Consents in place)	1yr construction should be adequate, slippage into 2yr ok

For further detail see Project Risk Register, which will be updated on a monthly basis by the Project Team.

**Other issues addressed in reaching this decision:** *(select as appropriate)*

Social Inclusion	✓	Disability Equality	✓
Customer Focus	✓	Other Equality	✓
Sustainability	✓	Human Rights	
Human Resources	✓	Corporate	✓
Property	✓	Other Legal	✓
Young People	✓		

**Details of Other Options Considered:**

*The Project has been under consideration in the current form since 2016, has been through Heritage Lottery Round 1 Bid and grant award for Development Funding. Following a successful grant award at Round 1 the project progressed to a R2 Bid last August and was successfully awarded the Delivery Phase money from the HLF. During this process many options and alternatives were discussed and pursued. Doing nothing was always the backstop. Now that we have the grant award, the project needs to deliver.*

**Details of Consultation:** *(select as appropriate, but always requires s151, Portfolio Holder for Finance and Efficiency, and appropriate Service Portfolio Holder to be ticked)*

Portfolio Holder for Finance and Efficiency	✓	Service Portfolio Holder	✓
Ward Members		Service Users	
Parish/Town Council(s)		Trades Unions	
Local Residents		Charter of Trustees of Bath	
Community Interest Groups		Other Services in B&NES	
Monitoring Officer		Section 151 (Finance Officer)	✓
Head of Paid Service (CX)		Other	
Youth Council			

**Other Relevant Comments:**

- *The sum is currently held as a provisional item on the 18/19 capital programme.*
- *The provisional item was identified following a successful Round 1 HLF Bid for Development Phase Funding.*
- *BANES submitted a full Round 2 Bid to the HLF last summer for the Delivery Phase (the provisional item on the 18/19 capital programme).*
- *BANES was successful in its R2 Bid and were awarded the HLF grant on 12th December 2018.*